



Believe, Succeed, Together

1st September 2022

Re: Autumn Term 2022

Dear Parent,

I hope you and your family had an enjoyable summer and your child is looking forward to returning to school.

In terms of key information at this juncture, I have provided a summary below.

Term Dates

The first day of the Autumn Term is **Monday 5th September**.

Please refer to the [website](#) or click on the following link for the [Term Dates 2022-2023](#).

Personal Development and Enrichment (PDE)

The Academy will be launching its extensive Personal Development and Enrichment (PDE) curriculum, designed to develop pupils' character, confidence, resilience, independence, health and wellbeing, leadership skills, preparation for life, and provide access to a wide and rich set of experiences.

In order to deliver this programme effectively, the Academy day has been reorganised to include a discreet PDE period.

Period	Time
Registration	8.35-8.45
PDE	8.45-9.15
P1	9.15-10.15
P2	10.15-11.15
Break	11.15-11.40
P3	11.40-12.40
P4	12.40-13.40
Lunch	13.40-14.15
P5	14.15-15.15

For further information, please refer to the [Personal Development and Enrichment \(PDE\) Policy](#).

Punctuality

The front side access gate will be locked from 8.35 a.m. From this point pupils are classified as ‘late’ and can only enter via Reception. In instances where a pupil arrives late to school, Reception staff issue a cross in their Planner. When a pupil accrues three crosses in one term, they are issued with a **1-hour afterschool detention**. In respect to the third cross, and every additional cross, the pupil will be issued with a **1-hour afterschool detention on the day that they arrived late to school**. This system will be managed by the Senior Leader responsible for punctuality.

Attendance

The Academy’s target for all pupils is to achieve an attendance of **100%** to afford them the best opportunity to fulfil their potential.

In order to intervene at an earlier stage, and prevent patterns of absence becoming established, the Academy will manage attendance concerns in a graded way as detailed below.

Level	Threshold	Support
0	96.0-100%	No additional support required.
1	93% -95.9%	A phone call from the pupil’s Form Tutor to discuss if there are any emerging issues with subjects, friendship groups, non-participation in clubs etc.
2	90%- 92.9%	A phone call from the pupil’s Head of House to discuss if there are any established issues affecting attendance. Where the pupil’s previous year’s attendance data reveals a trend below the Academy’s expectations, the phone call will be replaced with a meeting. Following the call/meeting, the Head of House liaises with the SLT Link, Enrichment Coordinator and SENDCo and/or other relevant professionals regarding the provision of appropriate, supportive intervention.
3	<90%	The Senior Leader with responsibility for attendance monitors and manages pupils using a range of strategies e.g. LA service, Fast-Track Framework, house calls/visits, fixed penalty notices etc.

For further information, please refer to the [Attendance Policy](#).

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Behaviour and Discipline

Please refer to the following changes below.

Pupil Code of Conduct

9. You conduct yourself outside of school and online in a manner which does not compromise the reputation of the Academy or has a negative effect on the welfare and/or wellbeing of others. Although not an exhaustive list, this includes:

- *Any activity where you are wearing the Academy uniform or can otherwise be identified as a pupil.*
- *When travelling to or from school.*
- *When taking part in any school-organised or school-related activity.*

Uniform and Accessories

9. Hair styles should be conventional, of a natural colour, and be culturally inclusive. Extremes of hairstyle are not permitted.

10. Jumpers, denim jackets and all types of hoodies are not permitted.

*12. Mobile telephones, including **smartwatches**, and other unnecessary electronic equipment are not permitted because:*

- *They distract from the teaching and learning process and disrupt the educational experience of others.*
- *They can be used as medium for bullying and harassment.*
- *They contravene Examination Board regulations.*
- *They can become lost or stolen and absorb (unnecessary) time and resources in the investigative process.*

For further information, please refer to the [Behaviour and Discipline Policy](#).

If you have any questions or queries, please do not hesitate to contact the Academy.

Yours sincerely,



Mr. N. Houchen
Principal