

# EPAT

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## Biometric Information

Dear Parent,

The Trust would like to use biometric information pertaining to your child as part of an automated recognition system. Under the Protection of Freedoms Act 2012 (sections 26 to 28) the Trust must notify parents and obtain written consent before being able to use a child's biometric information.

'Biometric information' relates to a person's physical or behavioural characteristics that can be used to identify them. The Trust would like to use information from your child's fingerprint to allow them to purchase food and drink from the canteen. Specifically, the system will take measurements of your child's fingerprint and convert these measurements into a 'template' which is stored on the system.

In order to be able to use your child's biometric information, the written consent of at least one parent is required, although this will be overridden if the other parent objects. Similarly, if your child objects (in writing) the Trust cannot collect or use their biometric information. In both cases, written consent can be granted or withdrawn at any stage.

If you do not wish your child's biometric information to be processed by the Trust, or your child objects to such processing, the Trust will make alternative arrangements for your child to purchase food and drink from the canteen.

Please note that when your child leaves the Trust, or if for some other reason they cease using the biometric system, their biometric data will be securely deleted.

Yours sincerely,



Mr. N. Houchen  
CEO

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## Biometric Consent Form

Please complete this form indicating whether you do or do not consent to the Trust taking and using information pertaining to your child's fingerprint for the purpose of purchasing food and drink in the Canteen. By consenting, you are authorising the Trust to use your child's biometric information for this purpose until they leave the Trust or cease to use the system. If you wish to withdraw your consent at any time, this must be done, in writing, and sent to the constituent academy.

Once your child ceases to use the biometric recognition system, their biometric information will be securely deleted by the Trust.

Having read the guidance provided by the Trust, please indicate by ticking **one** of the boxes below whether or not you give consent to information from the fingerprint of your child being taken and used for the purpose of acquiring food and drink in the Canteen.

I give consent

I do not give consent

I understand that I can withdraw my consent at any stage.

Name of Pupil \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_