



*Believe, Succeed, Together*

4<sup>th</sup> July 2018

**Re: Commendations Evening**

Dear Parent,

It gives me great pleasure to inform you that your child is due to receive an award at the Academy's annual Commendations Evening.

The Academy greatly values the attendance of those pupils receiving an award and being able to share this with their family and friends.

It has come to light that the Commendations Evening coincides with a semi-final of the Football World Cup, possibly involving England. To avoid a potential conflict, I have taken the decision to move the Commendations Evening from Wednesday 11<sup>th</sup> July to **Tuesday 10<sup>th</sup> July**.

I apologise for any inconvenience but I believe it is very important that all members of the Academy community, pupils, parents and staff, are all present to support the achievements of the pupils.

Mrs. Schmid will be sending tickets home with your child on Thursday 5<sup>th</sup> July.

Yours sincerely,

A handwritten signature in black ink, appearing to be "N. Houchen".

Mr. N. Houchen  
Principal