



*Believe, Succeed, Together*

16<sup>th</sup> March 2018

**Re: INSET**

Dear Parent,

Please accept my apologies for the late notification but the Academy will be closed from **12.30 p.m.** on **Thursday 29<sup>th</sup> March** for the purposes of INSET.

Thank you for your support in this matter.

Yours sincerely,

A handwritten signature in black ink, appearing to be "N. Houchen".

Mr. N. Houchen  
Principal