

EPAT

Believe Succeed Together

Job Description

Job Title	Learning Support Assistant
Accountable to	SENCO
Salary	£12, 627 – £13, 428 per annum
Hours	37.5 hours a week, 39 weeks a year
Key Duties and Responsibilities	<ul style="list-style-type: none">• Provide support for pupils with SEND on a 1:1 basis or in small groups.• Prepare and/or modify resources to support pupils with SEND in accessing the curriculum.• Develop knowledge of the particular needs of pupils with SEND and seek advice from the SENCO and class teacher as required.• Provide positive reinforcements, praise and rewards to pupils with SEND.• Be patient, flexible and innovative in supporting the needs of pupils with SEND.• Facilitate inclusion in small group activities with peers and support interaction between them.• Maintain accurate records of pupils with SEND.• Work effectively with other adults in the Academy and wider community.• Respect and maintain confidentiality but adhere to the safeguarding protocols of information sharing where necessary.• Attend in service training and relevant meetings relevant to the post in order to keep up to date with developments in working with children with special educational needs.
Qualifications and Skills	<ul style="list-style-type: none">• Have a GCSE (minimum grade C or Level 4), 'O' Level (Pass) or equivalent qualification in Mathematics and English (essential).• Have experience of working with pupils with SEND in a secondary school setting (desirable).• Have knowledge and understanding of the different social, cultural and physical needs of pupils with SEND (desirable).• Have training in aspects of SEND e.g. ELSA, dyslexia (desirable).