

## The Eastwood Academy Covid-19 Outbreak Management Plan

Establishment: The Eastwood Academy	Assessment by: S. Sterling/N. Houchen	Date: 26/01/2022
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**This document should be read in conjunction with the Covid-19 Frequently Asked Questions (FAQ) and Risk Assessment**

Hazard/ Risk	Who is at Risk?	Initial Risk Rating	Additional Control Measures	Will Control Measures be in place? Yes/No/NA		Residual Risk Rating
				In Place	Adequate	
Local Outbreak	Staff and Pupils	Medium	<p>If the Academy has 5 or more linked cases within 14 days, this may indicate an 'outbreak'. In such instances, the Academy will consider contacting the DfE - 0800 046 8687 selecting 'Option 1. The DfE may escalate it to the Local Health Protection Board (LHPB) who will advise on implementing elements of the Outbreak Management Plan (OMP).</p> <p>Refer to the <a href="#">Contingency Framework</a> which describes the principles of managing local outbreaks of Covid-19. Local authorities, Directors of Public Health (DsPH) and PHE Health Protection Teams (HPTs) can recommend measures described in the framework as part of their outbreak management responsibilities.</p>	Yes	Yes	Medium
Vulnerable pupils and staff	Staff and Pupils	High	<p>Risk assessments will be undertaken in line with medical advice and follow relevant guidance e.g. <a href="#">Covid-19 Advice for Pregnant Employees</a>.</p> <p>Parental decision (regarding attendance) will take primacy.</p>	Yes	Yes	Medium

Safeguarding	Pupils	Medium	Robust safeguarding arrangements will remain in place and the attendance of vulnerable pupils will be monitored and followed up.	Yes	Yes	Medium
Mixing	Staff and Pupils	Medium	Year group 'bubbles' will be restored with geographical segregation at break and lunch time.  Staggered start and finish times and one-way systems will be restored.	Yes	Yes	Low
Face Coverings	Staff, Pupils, Visitors	Medium	Face coverings should be worn in communal areas and classrooms.	Yes	Yes	Low
Classrooms and workspaces	Staff and Pupils	Medium	In most cases, pupils will still be seated side-by-side and facing forwards, and social distancing will be implemented, where (practically) possible.  Screens will remain in situ where appropriate.	Yes	Yes	Medium
Ventilation	Staff and Pupils	Medium	Staff will be reminded about opening windows and doors to encourage ventilation, where possible. Checks will be undertaken.  If the ambient temperature decreases, windows should be open enough to provide background ventilation. When rooms are not occupied, windows should be fully open.  Refer to <a href="#">HSE Air Conditioning and Ventilation</a> guidance.  CO <sub>2</sub> monitors have been installed in locations around the Academy site to monitor and indicate when spaces need ventilating.	Yes	Yes	Low
Cleaning	Staff and Pupils	High	Additional (daily) cleaning in high volume areas and one additional (weekly) deep clean will take place.	Yes	Yes	Medium
Delivering practical subjects	Staff and Pupils	Medium	Activities will be restricted or cease.	Yes	Yes	Low
Extra-curricular activities	Staff and Pupils	Medium	Activities will be restricted or cease.	Yes	Yes	Low
Educational visits	Staff and Pupils	Medium	Visits will be restricted or cease.	Yes	Yes	Low
Meetings	Staff, Pupils, Governors, External Visitors or Parties	Medium	Only essential face-to-face meetings will take place. Where meetings do take place, attendees should adhere to the established system of controls e.g. good hygiene measures, ventilation, using hand sanitiser, and optional use of face coverings where social distancing cannot be maintained.	Yes	Yes	Low

Managing visitors and contractors	Staff, Pupils, Visitors and Contractors	Medium	<p>Visitors and contractors will be kept to a minimum.</p> <p>A record of all visitors will be maintained for the purposes of <a href="#">NHS Test and Trace</a>.</p>	Yes	Yes	Low
Parents' evenings	Staff, Pupils, Parents	Medium	Scheduled events will be delivered remotely via School Cloud.			Low
Mass testing	Staff and Pupils	Medium	<p>Staff and pupils will be reminded of the importance of continuing to test twice a week. Testing may shift to the on-site ATU to encourage greater uptake and coverage.</p> <p>All adults who are fully vaccinated, and children aged 5 to 18 years and 6 months, identified by NHS Test and Trace as a 'close contact' – whether Omicron or not – <b>should take a Lateral Flow Device (LFD) test every day for 7 days instead of self-isolating.</b></p> <p>Additional testing may be required, subject to advice from UKHSA.</p>	Yes	Yes	Low
Vaccination	Staff	Low	Staff will be encouraged to partake in the <a href="#">Covid-19 Vaccination Programme</a> and <a href="#">Book a Covid-19 Vaccine</a>	Yes	Yes	Low
Vaccination	Pupils	Low	Parents and pupils will be provided with information relating to the vaccination - <a href="#">Covid-19 Vaccine Letter</a> ; <a href="#">Covid-19 Vaccine Update Letter</a> ; <a href="#">Covid-19 Vaccine Update Letter 2</a> ; and <a href="#">NHS Covid-19 Vaccine Letter</a>	Yes	Yes	Low
School closures	Staff	Low	In the event of partial or full closure, staff will deliver education remotely via MS Teams - <a href="#">Remote Learning Policy</a>	Yes	Yes	Low